**NRASP Minutes**  **March 19, 2019**

**In Attendance:**

Chuck Ulrich, Dale Larson, Rodger Schmidt, Becky Herrold, Ashley Mund, Andrea Jensen

Absent: Matt Weis, Melissa Olheiser, Kody Olson, Randy Niles

Board meeting was called to order at 3:35 pm by Chuck Ulrich

**Approval of Minutes**

Dale Larson made a motion to approve the minutes from the February 14, 2019 meeting which were previously approved via email with changes noted in 3/18/19 email by Rodger Schmidt. Seconded by Andrew Jensen. Motion carried.

**Treasurer Report**

Financial reports for February were emailed to the Board. Further discussion tabled.

**Membership Report**

New members – Cincinnati Insurance/Mike Skarski & Fargo Ergonomics/Crystal Nelson. Dale made a motion to approve the 2 new members, Becky seconded. Motion carried.

John Deere increased from 1 to 2 memberships and Dawson Insurance increased from 2 to 3 memberships

Dale sent mass email to members with past due balances. About 15 companies have not responded – all are smaller companies, and no one is attending.

**Presenter Evaluation**

No presenter evaluation results to review

**Future programming:**

 March – Fargo Water Plant tour

 April – Vision Zero – Dan Donlin

May – ND WSI – Slip/Trip/Fall program incentive – Ashley Mund

June – consider Fargo Ergonomics

July – ASSP speaker?

**Community Outreach/Scholarship Committee**

Meeting to be rescheduled. Consider large topics such as: ABC sponsored session – Fall protection; 3M – PPE; OSHA Recordability – define FA – collect recordability ?s b4 hand; Evacuation/Active Shooter drill; MASA – Opioid/meth – Jesse Sather; Contractor Safety compliance; Crane operator certification requirements; Train derailments – emergency response

**Annual Conference Committee Update**

More speakers are needed. Final #’s for 2 keynote costs are $6500 & $2300. May need to consider raising attendance cost to cover event fees. Consider a media sponsor for the keynote. If a media sponsors the keynotes is there a need to apply for a grant through ND WSI? WSI grant limits organization’s ability to advertise conference.

Visitor Bureau asked for zip codes of out of town attendees. Approximately 13 people took advantage of the block of rooms with an estimation of 25-27 people who attended from out of town. No zip codes available to share.

**Golf Outing Committee**

Rodger stated meeting scheduled on 4/5/19.

**Communications Committee**

Meeting to be scheduled. Brian Kleespies, new member with Dawson volunteered to be part of committee. Committee to discuss the following item: Creating banner with new logo; New clothing/hats – gift for membership and gift for committee members; Generic name tags; Website updates with partnership logos/links; Future scope for Communications committee.

**ASSP & ABC Partnership**

Add to agenda for April. Schedule a partnership meeting with ASSP. Create guidelines for partnership participation expectations.

**Lakes Region Builders Group**

No official safety organization in Detroit Lakes. Chuck asked Melissa to reach out to group to determine their level of interest in creating a safety networking group in DL.

**Meeting Registration Issues**

Table to April meeting. Matt still working with Wild Apricot to fix.

**Number of Board Members**

Chuck to update bylaws on number of members and send out through email for a vote to approve the motion of changing number of general board members from 2 to 5.

**Strategic Planning**

Jay close to sending initial emails to Board members.

**Monthly Meeting Announcements**

* Welcome only

Next Board meeting will be
April 11, 2019 at 3:30 pm at McNeilus Steel – 1590 47th St N – Warehouse Conference Room

Dale Larson made a motion to adjourn, Ashley Mund seconded. Meeting adjourned at 5:00 pm

Respectfully submitted by Becky Herrold, NRASP Board Secretary